

South Florida Progressive Missionary Baptist Association

Reverend Brian K. Brown, Moderator

Reverend T. D. Leonard, Vice Moderator

Reverend Jay Jackson, Vice Moderator

Deaconess Ministry

Sister Belinda Jefferson, President

Sister Cynthia Coney, Vice President

Sister Christell Williams, 2nd Vice President



Operating Strategies

*"And we know that all things work together for good to them that love God,
to them who are called according to His purpose." Romans 8:28*



A Message From Our President

“Not unto us, O Lord, not unto us, but unto thy name give glory, for thy mercy, and for thy truth’s sake.” Psalms 115:1

Greetings in the name of our Savior,

As we begin this journey together as Deaconess, we are already experiencing exciting changes and challenges for our Association. Our new Moderator, Rev. Brian K. Brown, is bringing new structure and ideas to this Association, and has already reminded us that we are “Stronger Together.” We are excited to be a part of this new movement, and we are going to work, serve God, and continue to pray that He will keep His arms around us.



Our Moderator’s brilliant theme of “Stronger Together,” must become more than just the theme of this Association, but of this Deaconess ministry as well. We must unite ourselves together for the work of the kingdom. We must let the words of the Apostle Paul in Philippians 4:13, “I can do all things through Christ which strengthenth me,” resonate in our hearts to keep us fearless and focused in our service.

I am grateful to God, and also very honored to chair such an important position within this Association. I will strive to be the Christian leader which He has called me to be. Please pray for me, and I will continue to pray for each of you, as we unite to do the will of God. I stand with the Moderator and his unwavering belief, that we are “Stronger Together.”

Sister Belinda Jefferson

Revised March 2019



Officers and Committees

Officers:

Sister Belinda Jefferson	President
Sister Cynthia Coney	Vice President
Sister Christell Williams	Second Vice President
Sister Mamie Igles	Recording Secretary
Sister Michelle Pearson	Corresponding Secretary
Sister Patricia Neal	Assistant Corresponding Secretary
Sister Michelle Pearson	Financial Secretary
Sister Gracie Marion	Assistant Financial Secretary
Sister Cynthia Coney	Workshop Leader
Sister Ruby Shannon	Workshop Leader
Sister Minerva Evans	Workshop Leader



Committees / Assignments:

Membership:

Appreciation

Sister Debra Washington, Chairperson
Sister Judy Fagin
Sister Alice Johnson

Courtesy (Benevolent)

Sister Persylvia Singleton
(Part B of Correspondent Secretary)

New Ministries Members

Sister Belinda Jefferson
Sister Cynthia Coney
Sister Victoria Gardner

Parliamentarian

Sister Winnie Bowman

Chaplin / Devotion Team

Sister Laurine Jacobs, Chaplain
Sister Betty Crawford
Sister Laurine Jacobs

Historians

Sister Bennie Smith
Sister Agnes Washington

Chairperson of Education

Sister Nicole Wilson



Ministry Directives

The Deaconess is an appointed position of Christian ladies that have been chosen by their Pastors, show the spirit of faithfulness, and Characteristics of Phoebe in their walk and service for God.

Attire:

White suit or dress with yellow corsages

Financial Goals:

The following financial goal has been assigned by the Moderator, and should be turned in during the Annual Associational Session in the month of October. It is to be achieved through, personal assessments, workshops, and worship services.

Ministry Assessment: \$2,000.00

Personal Assessments: \$ 20.00



Deaconess Handbook

“Now I introduce and command to you our Sister Phoebe, a deaconess (servant) of the church at Cenchrea, that you may receive her in the Lord (with love and hospitality), as God’s people ought to receive one another. And that you may help her in whatever matter she may require assistance from you, for she has been a helper of many, including myself.” Romans 16:1-2 (AMP)

Mission

As a ministry of the South Florida Progressive Baptist Association (SFPBA), we are committed to the service of God and others, as exemplified through the work Phoebe, in Romans 16. We are dedicated to pastoral and ministry care, evangelism (sharing the Gospel of Jesus Christ,) by way of community outreach projects and worship services. We will also provide Christian fellowship and spiritual leadership within our local assemblies, to advance the Kingdom of God.

Vision

With God’s direction and instructions, we pray to establish a Christian Fellowship with each other. We want to keep our “charge” as true Christian servants to God and to our church.

It is also our desire to support and mentor younger women through meetings, identifying their needs, and offering support as directed by the Holy Spirit.

We pray to be a blessing to the up building of God’s Kingdom, setting examples that others will follow, as we follow Christ.

Goal

- To bring unity, trust, love, respect and teamwork within our council
- To increase membership in the SFPBA Deaconess ministry through visitations, support trainings, workshops, fellowship and worship.
- To develop committees to support and enhance the ministry as a whole, inclusive of educational and financial support within the district.



Duties of Officers

Section 1. President

- A. The President shall oversee the work of the SFPMBA Deaconess Ministry, and serve as the liaison between all affiliated churches. She shall serve as the official representative of the South Florida at all times.
- B. She shall preside at all meetings of the SFPMBA Deaconess.
- C. She shall be responsible for enforcement of the Association's bylaws.
- D. She shall be responsible for developing and implementing programs and projects as determined by SFPBA Deaconess Leadership Team.
- E. She shall hold quarterly SFPMBA planning and empowerment meetings.
- F. She shall prepare the required reports of SFPMBA and submit to the Moderator and Auxiliary Counselor as requested.

Section 2. 1st Vice President

- A. She shall assume the responsibilities of president in her absence.
- B. She shall serve as coordinator in assuring the implementation of SFPMBA programs that respond to community needs. She shall analyze and evaluate on a continuous basis all programs of the SFPBA Deaconess in order to insure maximum effectiveness.

Section 3. 2nd Vice President

- A. She shall serve as the official greeter of all visitors and new members at all meetings.
- B. She shall oversee membership recruitment, and retention activities.
- C. She shall develop and distribute our new member flyers.
- D. She shall develop, if needed, and implement the distribution of our evangelism tracks.
- E. She shall plan and implement quarterly fellowship activities for members.
- F. She shall issue all calls or notices of meetings through the Correspondence Secretary.



Section 4. Recording Secretary (Assistant Recording Secretary)

- A. She shall provide an accurate membership roster with full name, address, telephone numbers, email address and birthdays.
- B. She shall maintain accurate minutes of all meetings, and provide each member with an email or printed copy within 2 weeks of the meeting.
- C. She shall keep an attendance book for members to sign in at each meeting.

Section 5. Corresponding Secretary (Assistant Corresponding Secretary)

- A. She shall be responsible for the preparation and delivery of information to members, for church bulletins, newspapers, and any other duties requested by the president.
- B. She will be responsible to assure that a card signed by member experiencing death of an immediate family member (mother, father, sister or brother.) All disbursements must be approved by the president.

Section 6. Financial Secretary (Assistant Financial Secretary)

- A. Receives and properly records all funds received by the Deaconess of SFPBA. She shall handle the fiscal affairs of the ministry as directed by the Association Bylaws and Moderator.
- B. She shall keep an accurate record of all monies received and distributed. All petty cash disbursements must be made by Money Order.
- C. She shall maintain financial records and prepare monthly financial reports to submit to the president and Moderator as requested.

Section 7. Parliamentarian

- A. She will ensure that the SFPMBA business is conducted according to the bylaws of the Deaconess
- B. She shall use Robert's Rules of Order as the final authority in the conducting of meetings and in matters not covered by SFPMBA.



Section 8. Chaplin / Devotion Team

- A. The Chaplin shall draw up Christian resources to enhance creative relationships and meaning in the work of this ministry
- B. She shall be responsible for devotion / meditation during meetings, workshops, worship services, etc., and appointing someone to replace her in her absence.

Section 9. Historians

- A. She shall compile and perpetuate a complete history of this ministry in writing, supplemented by copies of printed materials.
- B. She shall collect still and moving pictures and recordings of its work, accomplishments, and participation in activities related to its interest.
- C. She shall store historical material in a suitable, accessible place.

Section 10. Appreciation Committee

Purpose: To support the Deaconess Ministry with the presentations of gifts and acknowledgements to individuals for their services and/or deeds.

Section 11. Chairperson of Education

She shall attend all South Florida Education meetings, report and discuss information obtained with the Deaconess Scholarship Committee to formulate ideas and recommendations. These recommendations will be presented by the Scholarship Committee and voted upon prior to implementation.





SFPMB Association
Deaconess Ministry

